

Direct Aid Program Application - English

Form Preview

Introduction

Overview

What is the Direct Aid Program?

The Direct Aid Program (DAP) is a flexible small grants program funded by the Australian Government and managed through the Department of Foreign Affairs & Trade (DFAT) overseas posts. The program aims to support projects with a strong development focus that complement Australia's broader aid program which contributes to sustainable economic growth and poverty reduction. DAP projects should promote a distinctive and positive image of Australia.

Who can Apply?

DAP is available on a not-for-profit basis to individuals, community groups, NGOs and other entities engaged in development activities in countries that are eligible for official development assistance (ODA).

What activities are eligible for DAP Support?

DAP activities should primarily be aimed at achieving practical and tangible outcomes of high development impact. DAP is able to fund activities that have a direct, practical and immediate impact. We will favourably consider projects on:

- Gender equality, disability, and social inclusion (GEDSI)
- Health services and education, particularly women's and girl's sexual and reproductive health rights
- Agriculture, food security, biodiversity conservation and climate resilience; including initiatives contributing to Ethiopia's COP32 priorities
- Governance, Peacebuilding (including women, peace, and security), and human rights.

We will generally NOT fund the following:

- cash grants or micro-credit schemes or projects that involve the return of money
- commercial ventures
- purchase of major assets, eg vehicles
- Australian or overseas study tours
- International travel
- Sponsorship of major sporting tournaments or cultural displays that do not have a clear developmental benefit
- staff salaries
- routine, recurring running costs and administrative expenses including office rental and utility costs, spare parts, routine maintenance

Projects should be self-contained, with finite timelines. Activities in which the recipient community themselves makes a significant contribution in terms of labour, materials or cash are particularly well-received. Projects that might act as a catalyst for additional development in the community or a model for similar developments elsewhere will also be welcomed. There is no minimum amount that a single DAP project can receive but the maximum the Australian Embassy Addis Ababa will be considering this round is AUD60,000 with a maximum implementation timeframe of two years. However, projects with shorter durations are preferred.

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Proposals must be clearly defined with specific outputs. Proposals will be approved or rejected on the basis of:

- the costs and the development benefits of the proposal
- achievable and sustainable outcomes
- address a tangible community need
- demonstrate community involvement and ownership
- soundness of the project's objectives and design
- The applying individual's or organisation's experience and track record
- the practicability of the proposed implementation arrangements, and
- whether the project conforms with the objectives of the Direct Aid Program
- Applicant's consideration and approach to risk management e.g Child Protection, Financial Management, Fraud Risks, Terrorism Risks and Environmental Protection Risks.

Instructions

This form is to be completed by the applicant online. All applications must be accompanied by a fully costed project budget which is included in this online form.

This application form should be read in conjunction with information on the Direct Aid Program available at - <https://www.dfat.gov.au/people-to-people/direct-aid-program/pages/direct-aid-program>

Notes:

1. DAP building and construction related projects should meet or exceed Australian standards wherever reasonably practicable to do so. Departure from Australian WHS standards on the basis that meeting such standards is not "reasonably practicable" should only be accepted where it is defensible to do so, supported by a clear, persuasive and documented explanation. In such cases, the project should meet the highest standard that is reasonably practicable, with hazard mitigation measures supported by a hazard identification and risk assessment report identifying the residual risks of injury and illness to any workers or third parties, and proposed mitigation strategy.
2. If the project involves working with children, the organisation must have a current child protection policy or code of conduct to be eligible. For information on child protection policy, see <https://www.dfat.gov.au/international-relations/themes/child-protection/Pages/child-protection>
3. Recipients of DAP funding must ensure that no support or resources are provided to any entity subject to sanctions (by the United Nations Security Council or the Australian Government).
4. Recipients of DAP funding must ensure that the work conducted in relation to this project is undertaken in a safe manner and complies with all applicable local laws, standards and policies that relate to health and safety.
5. This full proposal which must align with the information provided in the Expression of Interests.

Applicant Details

* indicates a required field

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Applicant Organisation and Contact Details

Organisation Name *

Type of Organisation *

- ☐ Individual ☐ Overseas NGO
☐ Community Group ☐ Other:
☐ Local NGO

Postal Address *

Address

Suburb/Town State/Province Postcode Country

Primary Contact *

Title

First Name

Last Name

Position *

Work Phone Number *

Must be an international phone number

Mobile Phone Number

Must be an international phone number

Email *

Must be an email address

**Business licence and/
or CSO, NGO, CBO
certificate etc ***

Attach a file:

Previous DAP Projects

**Have you received DAP funding
previously? ***

☐ Yes

☐ No

If yes, list any projects previously done by this organisation through the Direct Aid Program

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Application ID Number **Project Name** **Name and Contact** **Amount Funded** **Dates**

			Must be a number.	

If No, provide details of two referees for your project. Please note that referees should not be from the same organisation as you.

Referee One

Name *

Title

First Name

Last Name

Referee Two

Name *

Title

First Name

Last Name

Position *

Position *

Primary Phone Number

Must be an international phone number

Office Phone Number

Must be an international phone number

Primary Email *

Must be an email address

Office Email *

Must be an email address

Project Proposal

* indicates a required field

Project Summary

Name of Project *

Word count:

Must be no more than 20 words.

Project description *

Word count:

Must be no more than 150 words.

Start Date *

Must be a date

Is the start date flexible *

☐ Yes

☐ No

End Date *

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Must be a date

Is the end date flexible *

☐ Yes

☐ No

Project Location

Project Country *

Location of Project *

If your project concerns the African Union or the Intergovernmental Authority on Development (IGAD) please write that as the location of the project

Project Objectives

Which of the following are objectives of this project? *

☐ Child and Maternal Health

☐ Climate Change, environmental sustainability

☐ Climate Change Mitigation

☐ Community development

☐ Community Health or Sanitation

☐ Conferences, Training, or Capacity Building

☐ COVID-19 Response

☐ Cultural or Community Sporting Infrastructure

☐ Cultural or sporting activities

☐ Disaster or Humanitarian Infrastructure

☐ Disaster or humanitarian relief

☐ Education (general)

☐ Education (Infrastructure)

☐ Environmental sustainability, particularly the prevention of deforestation in the Amazon.

☐ Gender equality, women's empowerment

☐ Governance, human rights and civil liberties

☐ Inclusive economic growth

☐ Inclusive education

☐ Mental Health

☐ Opportunities and protection of groups that have been traditionally marginalised

☐ Peace Building

☐ Poverty alleviation

☐ Protection of the environment

☐ Rural Development or Agriculture

Select all that apply

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Thematic Areas

Which thematic areas does your project align with? *

- ☐ Agriculture, food security, biodiversity, conservation and climate resilience; including initiatives contributing to Ethiopia's COP32 priorities
- ☐ Gender equality, disability, and social inclusion
- ☐ Governance peacebuilding (including women, peace, and security), and human rights
- ☐ Health services and education, particularly women's and girl's sexual and reproductive health rights

Select all that apply

Target Groups

Does your project target any of these groups? *

- ☐ Women and girls
- ☐ People with disabilities
- ☐ People living in Post-conflict area
- ☐ Rural communities

Select all that apply

Working with Children

Contact with children is defined as working on an activity or in a position that involves or may involve contact with children, either under the position description or due to the nature of the work environment.

Direct Aid Program considers a child to be a person under the age of 18 years.

Will this project involve working with children or contact with children? *

☐ Yes ☐ No

Do you have a child protection policy, procedure or guidelines? *

☐ Yes ☐ No

If Yes, attach a copy of the policy, procedure or guidelines *

Attach a file:

Funding

* indicates a required field

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Please outline the total amount of funds you are requesting and breakdown of what the money will be spent on here.

The Direct Aid Program at the Australian Embassy in Addis Ababa operates in a number of different currencies. Please complete the following using one of the below currencies:

- AUD (Australian Dollars)
- USD (United States Dollars)
- ETB (Ethiopian Birr)

Currency Type *

☐ AUD - AUSTRALIAN DOLLAR

☐ USD - US DOLLAR

☐ ETB - ETHIOPIAN BIRR

Please choose a currency from the list above

Total Project Cost *

What is the total budgeted cost of your project?

Other Funding *

How much are you contributing to the project?

Total Amount Requested *

Must be a number.

What is the total amount being requested for this project from the DAP program? Note: that a maximum total of AUD\$40,000 or equivalent in another currency will be distributed.

Budget

Please provide a detailed budget. Note - Please list all costs in the currency you have chosen above.

The 'Total cost' column and the 'Other funding' column are automatically calculated. Please fill out the 'Cost per item', the 'Number of items' and the 'DAP contribution' columns. The total amount in the 'DAP Contribution' column should match the 'Total Amount Requested' response above.

Item	Cost per item	Number of Items	Total cost	DAP Contribution	Other funding
EG: water pipe	EG: \$20 per metre	EG: 50 metres	EG: 1000 Must be a number.	EG: 700 Must be a number.	EG: 200 This number/amount is calculated.

Recurrent Costs

DAP funding cannot be used for recurrent, routine and/or running costs. This includes office rental and utility costs; routine maintenance and repairs (including of equipment such as photocopiers, computers, stoves, fridges etc) and office or equipment insurance.

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Will the project have recurrent costs? * ☐ Yes ☐ No

Explain how you will recover recurrent costs. *

Project Details

* indicates a required field

Why does this work need to be done? *

Word count:

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities? *

Word count:

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project? *

Word count:

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

How will you know if these outcomes have been achieved? *

Word count:

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

Promoting Project Outcomes

It is important that we can show the good work that your organisation is doing in undertaking this project.

In what ways will your organisation promote

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the outcomes of this project? *

Word count:

Must be no more than 100 words.

Describe the planned use of traditional media channels and/or social media

Please describe a milestone or event that the Australian Embassy can attend? *

Word count:

Must be no more than 100 words.

This could be (but not limited too) an event, a training or workshop or a monitoring visit.

Social Media Handles

Please list your organisation's social media handles here

Risk identification and management

What risks may be encountered in delivering this project? *

☐ Child related risks

☐ Environmental risks

☐ Political risks

☐ Social Risks

☐ Other:

How will you work to overcome them? *

Word count:

Must be no more than 200 words.

Beneficiaries

Who will benefit from the project? *

Word count:

Describe the estimated number, gender, age and location/region of these participating in the project. Must be no more than 150 words.

Funding Agreement

*** indicates a required field**

Conditions of funding

As a condition of this DAP funding, your organisation must ensure that no support or resources, including training, is provided to any criminal, illegal or terrorist entity.

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Accordingly, your organisation must take all necessary steps to ensure that funding provided by us does not, directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities.

Does your Organisation directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities? *

☐ Yes

☐ No