

Direct Aid Program Nairobi Application

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Introduction

Overview

What is the Direct Aid Program?

The Direct Aid Program (DAP) is a flexible small grants program funded by the Australian Government and managed through the Department of Foreign Affairs & Trade (DFAT) overseas posts. The program aims to support projects with a strong development focus that complement Australia's broader aid program which contributes to sustainable economic growth and poverty reduction. DAP projects should promote a distinctive and positive image of Australia.

Who can Apply?

DAP is available to not-for-profit community groups, NGOs and other entities engaged in development activities in countries that are eligible for official development assistance (ODA).

What activities are eligible for DAP Support?

DAP activities should primarily be aimed at achieving practical and tangible outcomes of high sustainable development impact. DAP is able to fund activities that have a direct, practical and immediate impact, including capacity building programs in the areas of governance and human rights engagement. We will favourably consider projects where applicants and their communities make a contribution in labour, materials, transport or cash.

We will generally NOT fund the following:

- cash grants or micro-credit schemes or projects that involve the return of money
- commercial ventures
- purchase of major assets, eg vehicles, land ... etc
- Australian or overseas study tours
- International travel
- Sponsorship of major sporting tournaments or cultural displays that do not have a clear developmental benefit
- staff salaries
- routine, recurring running costs and administrative expenses including office rental and utility costs, spare parts, routine maintenance
- workshops and associated expenses (e.g., venue hire, food/drinks, audio/video)
- consulting fees
- construction projects that use asbestos or other materials that are hazardous to human health
- direct support for governments
- sponsorship of advocacy/fund-raising/commemoration events
- projects run by multilateral organizations such as UN and UN sponsored agencies such as UNHCR and UNESCO
- organisation with a current active DAP project

Projects should be self-contained, with finite time lines. Projects that might act as a catalyst for additional development of the community or a model for similar developments elsewhere will also be welcomed. **There is no minimum amount that a single DAP**

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project can receive but the maximum is AUD60,000 over the life of the project. Activities may run up to a maximum of two years.

Proposals must be clearly defined with specific outputs. Proposals will be approved or rejected on the basis of:

- the costs and the development benefits of the proposal
- achievable and sustainable outcomes
- soundness of the project's objectives and design
- the practicability of the proposed implementation arrangements
- whether the project conforms with the objectives of the Direct Aid Program

In 2026-27, the Direct Aid Program in East Africa will prioritise projects in the following areas of focus:

- Climate change adaptation, environmental sustainability and biodiversity conservation
- Skills development, sport, media and blue economy initiatives
- Health, community well-being and access to essential services
- Human rights, governance, gender equality and social inclusion
- Prevention of human trafficking and protection of vulnerable groups
- Peacebuilding and countering violent extremism

Instructions

This form is to be completed by the applicant online. All applications must be accompanied by a fully costed project budget.

This application form should be read in conjunction with information on the Direct Aid Program available at - <https://www.dfat.gov.au/people-to-people/direct-aid-program/direct-aid-program>

Notes:

1. DAP building and construction related projects should meet or exceed Australian standards wherever reasonably practicable to do so.. Departure from Australian Work and Health Standards (WHS) standards on the basis that meeting such standards is not "reasonably practicable" should only be accepted where it is defensible to do so, supported by a clear, persuasive and documented explanation. In such cases, the project should meet the highest standard that is reasonably practicable, with hazard mitigation measures supported by a hazard identification and risk assessment report identifying the residual risks of injury and illness to any workers or third parties, and proposed mitigation strategy, see <https://www.dfat.gov.au/about-us/publications/corporate/ethics-integrity-and-professional-standards-policy-manual>.
2. If the project involves working with children, the organisation must have a current child protection policy or code of conduct to be eligible. For information on child protection policy, see <https://www.dfat.gov.au/international-relations/themes/child-protection/Pages/child-protection>
3. Projects must play an active role in addressing the risk of sexual exploitation, abuse and harassment. For further information see [Preventing Sexual Exploitation, Abuse and Harassment | Australian Government Department of Foreign Affairs and Trade \(dfat.gov.au\)](https://www.dfat.gov.au/international-relations/themes/sexual-exploitation-and-abuse/Pages/sexual-exploitation-and-abuse)
4. Recipients of DAP funding must ensure that no support or resources are provided to any entity subject to sanctions (by the United Nations Security Council or the Australian Government).

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5. Recipients of DAP funding must ensure that the work conducted in relation to this project is undertaken in a safe manner and complies with all applicable local laws, standards and policies that relate to health and safety.

Applicant Details

* indicates a required field

Applicant Organisation and Contact Details

Organisation Name *

Organisation Name

Type of Organisation *

Attach business registration certificates / licences *

Attach a file:

Postal Address *

Address

Suburb/Town State/Province Postcode Country

Primary Contact *

Title

First Name

Last Name

Position *

Work Phone Number *

Must be an international phone number

Mobile Phone Number

Must be an international phone number

Email *

Must be an email address

Website

Must be a URL.

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Social media pages

Previous DAP Projects

Have you received DAP funding previously? *

☐ Yes

☐ No

If yes, list any projects previously done by this organisation through the Direct Aid Program

Project Name	Name and Cont act	Currency Type	Amount Funded	Dates
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If No, provide details of two referees for your project

Referee One

Name *

Title

First Name

Last Name

Referee Two

Name *

Title

First Name

Last Name

Position *

Position *

Primary Phone Number

Must be an international phone number

Office Phone Number

Must be an international phone number

Primary Email *

Must be an email address

Office Email *

Must be an email address

Project Proposal

* indicates a required field

Project Summary

Name of Project *

Word count:

Must be no more than 20 words

Project description *

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Word count:

Must be no more than 150 words

Start Date *

Must be a date

End Date *

Must be a date

Project Location

Project Country *

Project Location *

Project Focus Area

Select the main focus areas below

Which of the following are focus areas of this project? *

- | | |
|--|--|
| ☐ Climate change | ☐ Governance |
| ☐ Countering Violent Extremism (CVE) | ☐ Promoting biodiversity |
| ☐ Environmental Protection | ☐ Skills for economic empowerment in the Blue economy |
| ☐ Gender equality | ☐ Skills for economic empowerment in the Media |
| ☐ Health and Access to Essential Services | ☐ Skills for economic empowerment in Sports |
| ☐ Human rights | ☐ Social Inclusion |
| ☐ Human Trafficking | |

Working with Children

Contact with children is defined as working on an activity or in a position that involves or may involve contact with children, either under the position description or due to the nature of the work environment.

Direct Aid Program considers a child to be a person under the age of 18 years.

Will this project involve working with children or contact with children? *

☐ Yes

☐ No

Do you have a child protection policy, procedure or guidelines? *

☐ Yes

☐ No

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If Yes, attach a copy of the policy, procedure or guidelines *

Attach a file:

Preventing Sexual Exploitation, Abuse and Harassment (PSEAH)

Attach a copy of your PSEAH policy *

Attach a file:

Funding

* indicates a required field

Please outline the total amount of funds you are requesting and breakdown of what the money will be spent on here. This includes materials, transportation of goods and building services

Currency Type *

☐ AUD - AUSTRALIAN DOLLAR
AUD only

Total Project Cost *

AUD only

Total Amount Requested *

AUD only

Applicant's contribution *

AUD only

Budget

Please provide a detailed budget in the table below. (You **cannot** upload a separate document).

NOTE: Ensure all costs quoted in the budget are in the same currency type as the **Total Project Cost**.

Item	Cost per item	Number of Items	Total cost	Applicant contribution	Contribution from other donors	DAP Contribution
EG: water pipe	EG: \$20 per metre	EG: 50 metres	Must be a number.	Must be a number.	Must be a number.	Must be a number.

Recurrent Costs

DAP funding cannot be used for recurrent costs.

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Will the project have recurrent costs? * ☐ Yes ☐ No

Explain how you will recover recurrent costs. *

Project Details

* indicates a required field

Why does this work need to be done? *

Word count:

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities? *

Word count:

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project? *

Word count:

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

How will you know if these outcomes have been achieved? *

Word count:

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

Risk identification and management

What problems will be encountered in delivering this project? *

- ☐ Child related risks ☐ Political risks ☐ Social Risks
☐ Environmental risks

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How will you work to overcome them? *

Word count:

Must be no more than 200 words.

Beneficiaries

Who will benefit from the project? *

Word count:

Describe the estimated number, gender, age and location/region of these participating in the project. Must be no more than 150 words.

Funding Agreement

* indicates a required field

Conditions of funding

As a condition of this DAP funding, your organisation must ensure that no support or resources, including training, is provided to any criminal, illegal or terrorist entity.

Accordingly, your organisation must take all necessary steps to ensure that funding provided by us does not, directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities.

Does your Organisation directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities? *

☐ Yes

☐ No