

Ankara DAP Application (English)

Form Preview

Ankara DAP Application (English)

* indicates a required field

Before you start your application, please make sure you read the Türkiye Direct Aid Program Guidelines carefully.

Please click the following link to read the guideline: <https://turkey.embassy.gov.au/anka/DAPGuidelinesEnglish.html>

Applicant Organisation and Contact Details

Organisation Name *	Organisation Name		
	<input type="text"/>		
Type of Organisation *	<input type="text"/>		
Postal Address *	Address		
	<input type="text"/>		
	<input type="text"/>		
	Suburb/Town	State/Province	Postcode/Country
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Primary Contact *	Title	First Name	Last Name
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Position *	<input type="text"/>		
Work Phone Number *	<input type="text"/>		
Mobile Phone Number	<input type="text"/>		
Email *	<input type="text"/>		

Project Proposal

* indicates a required field

Project Summary

Ankara DAP Application (English)

Form Preview

Name of Project *

Word count:

Must be no more than 20 words

Project description *

Word count:

Must be no more than 150 words

Start Date *

End Date *

Project Location

Project Country *

Location of Project *

Project Details

Why does this work need to be done? *

Word count:

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities? *

Word count:

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project? *

Word count:

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

How will you know if these outcomes have been achieved? *

Word count:

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

Ankara DAP Application (English)

Form Preview

Project Objectives

Select one or more of the Objectives below.

Which of the following are objectives of this project? *

- | | | |
|--|---|--|
| <input type="checkbox"/> Community Health or Sanitation | <input type="checkbox"/> Economic Empowerment | <input type="checkbox"/> Protection of the environment |
| <input type="checkbox"/> Conferences, or Capacity Building | <input type="checkbox"/> Education (general) | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Disabilities | <input type="checkbox"/> Education (Infrastructure) | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Disaster or humanitarian relief | <input type="checkbox"/> Gender equality | |

Project Partners

Please provide details about your existing and/or potential project partners you are planning to work with and/or receive support for the project implementation.

Do you have project partners (organisations and/or persons) you are planning to work together with? * ☐ Yes ☐ No

If Yes, please provide their names. *

Beneficiaries

Who will benefit from the project? *

Word count:

Describe the estimated number, gender, age and location/region of these participating in the project. Must be no more than 150 words.

Funding

*** indicates a required field**

Funding

Please outline the total amount of funds you are requesting and breakdown of what the money will be spent on here. This includes materials, transportation of goods, building services.

The Currency Exchange Rate entered below must be used to convert all Turkish Lira (TRY) amounts to Australian Dollars (AUD).

Please note it is not sufficient to simply refer to quotes, a detailed budget must be outlined here. Please attach two quotes for the purchase of any products.

Ankara DAP Application (English)

Form Preview

Currency Type *

☐ AUD - AUSTRALIAN DOLLAR

Currency Exchange Rate

*

Must be a number.

What is the foreign exchange rate used to convert 1 Turkish Lira (TRY) to 1 Australian Dollar (AUD)?

Total Project Cost *

Must be a number.

What is the total budgeted cost (dollars) of your project?

Total Amount Requested

*

Must be a number.

What is the total amount being requested for this project?

Applicant's contribution

*

Must be a number.

What is the total budgeted cost (dollars) of your project?

Budget

Your budget must be in AUD and based on a reasonable estimate and you must be able to justify how you arrived at that estimate. Your supporting documents might include proforma invoices, quotes as well as screenshots from reputable online shopping sites. Please note that you will be asked to provide an invoice in your acquittal form so please consider this when you provide your estimates.

The DAP Committee would like to avoid an underspend or an overspend. It is important costings are not simply 'plucked out of thin air'. At the conclusion of the project, any unspent funds must be returned to the Embassy. If your budget runs over it's forecast, there may not be additional funds available.

Please check the following link to learn more about what items DAP funding can and cannot be used for: https://turkey.embassy.gov.au/ankatürkish/Development_cooperatTR.html

NOTE: Ensure all costs quoted in the budget are in the same currency type as the **Total Project Cost**

Item	Cost per item	Number of Items	Total cost (AUD)	NGO contribution (AUD)	Contribution from other donors (AUD)	DAP Contribution (AUD)
EG: \$20 per metre	EG: \$20 per metre	EG: 50 metres	Must be a number.	Must be a number.	Must be a number.	Must be a number.

Please add supporting documents (e.g. proforma invoices,

Attach a file:

Ankara DAP Application (English)

Form Preview

screenshots of prices for online stores) for your budget plan here. *

If you will upload more than one file, please combine your multiple files and upload them as one single document.

Recurrent Costs

Recurrent costs includes routine, recurring and/or running costs such as office rent, electricity, water, phone, internet bills and salaries. To learn more about what items DAP funding can and cannot be used for, please check the following link: https://turkey.embassy.gov.au/ankatürksh/Development_cooperatTR.html

DAP funding cannot be used for recurrent costs.

Will the project have recurrent costs? *

☐ Yes

☐ No

Explain how you will recover recurrent costs. *

Risks and Safeguards

* indicates a required field

Risk identification and management

What problems will be encountered in delivering this project? *

- ☐ Child related risks
☐ Environmental risks
☐ Political risks

- ☐ Risk of Crime
☐ Social Risks

How will you work to overcome them? *

Word count:

Must be no more than 200 words

Please add your generic and project-specific risk management strategies. *

Word count:

Must be no more than 200 words.

Attach your strategy

Attach a file:

Conditions of funding

Ankara DAP Application (English)

Form Preview

As a condition of this DAP funding, your organisation must ensure that no support or resources, including training, is provided to any criminal, illegal or terrorist entity.

Accordingly, your organisation must take all necessary steps to ensure that funding provided by us does not, directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities.

Does your Organisation directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities? *

☐ Yes

☐ No

Does your Organisation have a policy in place against sexual exploitation, abuse or harassment (SEAH) of any kind? Please explain.

Working with Children

Contact with children is defined as working on an activity or in a position that involves or may involve contact with children, either under the position description or due to the nature of the work environment.

Direct Aid Program considers a child to be a person under the age of 18 years.

The Department of Foreign Affairs and Trade (DFAT) has a zero tolerance approach to child exploitation or abuse. DFAT recognises that it is the shared responsibility of all adults to prevent child exploitation and abuse. In Australia, there is recognition that organisations that work with children also have a role in protecting them, and need policies and procedures to enable them to do so.

The [policy](#) applies to all DFAT funded partners including:

- Contractors
- Consultants, advisers and contracted individuals
- Non-Government (NGO), Civil society (CSO) and contractor organisations and their personnel
- Downstream partners or organisations subcontracted by DFAT funded NGO's, CSO's consultants, contractors or advisers and their personnel
- Australian Volunteers Program participants and partner organisations
- Recipients and awardees under the Australia Awards program
- DFAT grant recipients, including under the Australian NGO Cooperation Program (ANCP), Direct Aid Program (DAP) and Public Diplomacy programs.

Click for more information: [Child Protection Policy | Australian Government Department of Foreign Affairs and Trade \(dfat.gov.au\)](#)

Will this project involve working with children or contact with children? *

☐ Yes

☐ No

Does your organisation have a child protection policy, procedure or guideline? *

☐ Yes

☐ No

Ankara DAP Application (English)

Form Preview

If Yes, attach a copy of the policy, procedure or guidelines *

Attach a file:

Implementation Experience

* indicates a required field

Previous DAP Projects

Have you received DAP funding previously? *

☐ Yes

☐ No

If yes, list any projects previously done by this organisation through the Direct Aid Program

Project Name	Name and Contact	Currency Type	Amount Funded	Dates
			Must be a number.	

If No, provide details of two referees for your project

Referee One

Name *

Title

First Name

Last Name

Referee Two

Name *

Title

First Name

Last Name

Position *

Position *

Primary Phone Number

Office Phone Number

Primary Email *

Office Email *

Please note that a referee should be a person who has familiarity with the work / projects you have done so far and has knowledge of your project area. You are kindly asked to consider referees who are outside of your organisation.

Statement

Ankara DAP Application (English)

Form Preview

You are about to complete your application. Before clicking the submit button, please read the statement below and follow the steps carefully.

I hereby declare that the information provided above is true and correct, and I understand that any wilful dishonesty may render this application void

☐ Agree

☐ Disagree

Please type your first name, last name, and the date of submission in the below text box (e.g., Jane Doe, 01/01/2024) to complete your application. After filling the box, please do not forget to "SUBMIT" your application. Otherwise, your application will not be assessed.